



TOWN OF HUACHUCA CITY

Mayor Johann R. Wallace | jwallace@huachucacityaz.gov

DEPARTMENT: Landfill Management
POSITION: Landfill Equipment Operator

LOCATION: Town of Huachuca City

ANNUAL SALARY: \$27,040-\$33,280 DOE

PURPOSE OF THE JOB To ensure safe operation of recycling and landfill. This position weighs vehicles, moves traffic and assists customers at the landfill. The worker operates trucks, performs cleaning duties and trains new employees. Other responsibilities include bookkeeping and report preparation.

HOURS OF WORK-Full time position will work Monday-Friday, some Saturday's.

SUPERVISORY RESPONSIBILITIES This position does not supervise other employees.

ESSENTIAL DUTIES AND RESPONSIBILITIES TIME SPENT • Directs landfill traffic and monitors for hazardous waste; assists landfill customers to safely unload refuse. 10% • Operates dozer and compactor to compact trash; operates loader used for piling solid waste; maintains lifts at required heights; ensures compliance with safety and environmental regulations applicable to solid waste disposal. 20% • Operates water truck on access road and around work area to control dust; pushes brush piles and removes debris. 10% • Performs routine service on vehicle such as re-fueling, checking fluids and tires, and reporting necessary repairs. 10% • Removes tires and metal from debris and stacks/sorts tires in waste tire yard; cleans and maintains tire yard. 10% • Provides assistance with coordinating inmates performing litter control duties as required. 10% • Provides relief coverage in scale house; performs transfer truck operations. 10% • Complies with safety and environmental regulations pertaining to solid waste disposal activities; and may operate bulldozers and scrapers for training purposes and to gain work experience. 10% • Performs other duties as assigned.

BUDGET RESPONSIBILITIES This position has no responsibility over any types of budget.

PROJECT RESPONSIBILITIES This position does not have project responsibilities.

ORAL COMMUNICATION DUTIES This position trains colleagues.

INTERACTIONS WITH THE GENERAL PUBLIC Interacts regularly with internal coworkers and other departmental personnel over the telephone, by email, and/or in person. Contact with the public will occur as part at work location.

INTERACTIONS SPECIFICALLY WITH CUSTOMERS Continuously (More than 70% but less than 85% in a year)

MINIMUM EDUCATION REQUIRED High School Diploma or GED.

MINIMUM YEARS OF DIRECTLY RELATED EXPERIENCE REQUIRED One (1) year landfill operations experience; or equivalent combination of education, training and experience.

PROFESSIONAL CREDENTIALS REQUIRED A valid Arizona Class A or B Commercial Driver's License is required or must be obtained within six months of employment. Incumbents in this position are subject to drug and alcohol testing.

KNOWLEDGE REQUIRED Customer and personal service, mathematics, Federal, State, Local laws, regulations, statutes, hazardous materials (handling and disposal) and cash handling.

SKILLS REQUIRED Communicating diplomatically, customer service, problem recognition, problem solving and multi-tasking.

ABILITIES REQUIRED Categorize and group data, perform mathematical operations, focus, multi-task, maintain calm demeanor in stressful situations and adapt to weather conditions affecting operations.

PHYSICAL DEMANDS • routinely stands to attend to customers. • Routinely sits to operate equipment • May be required to lift work-related materials, equipment or tools up to 50 lbs. • Incumbents in this position may be required to occasionally walk to and from work sites, bend, stoop and/or twist.

WORK ENVIRONMENT Incumbents in this position constantly spends time outdoors and in equipment operations area.

SAFETY RISK EXPOSURE Incumbents in this position may become exposed to verbal abuse by customers or citizens; individuals with high level of emotional distress; blood borne pathogens, communicable diseases, respiratory hazards, extreme temperature, chemical hazards and airborne diseases.

PROTECTIVE GEAR & SAFETY MANUALS Incumbents in this position are required to constantly follow written safety procedures and manuals relevant to the division or department. Incumbents in this position require safety foot wear, hearing protection devices, eye protection devices and hard hat. CONSEQUENCES OF ERROR Potential errors can cause inconveniences to other employees, and/or delays in related work areas. Delays of services are possible

BACKGROUND CHECK- All Town job applicants are subject to a complete background check before being hired.

HOW TO APPLY interested candidates can find the Town job application online at <https://www.huachucacityaz.gov/town-departments/human-resources/employment/> . Complete job applications will include a resume and completed application.

Or in pick up in person Monday-Friday from 8am-5pm at City Hall located at 500 N. Gonzales Blvd, Huachuca City, Arizona.

Completed applications can be submitted via email to Jim Halterman at <mailto:jhalterman@huachucacityaz.gov> or in person Monday-Friday from 8am-5pm at City Hall located at 500 N. Gonzales Blvd, Huachuca City, Arizona.

The Town will accept job applications thru June 30, 2019.

The Town of Huachuca City, Arizona is an Equal Opportunity Employer.