



# FIRE SAFETY CHECKLIST



**Note:**

The Following Fire Safety Checklist contains the basic fire safety requirement for an annual inspection of existing buildings in the Whetstone Fire District. Please note that Fire Inspectors are not limited to the items on this list but rather they will include any other code violations according to the most recently updated Building Codes and National Fire Codes as well as NFPA Standards.

Date:	Name/Address:	Inspector:
Occupancy:		

**Exterior:**

Yes	No	N/A		Yes	No	N/A	
			Are exits, exit access, and discharge clear to public way?				Is the business license current, correct, and posted in a conspicuous location?
			Is the outside building perimeter free of trash or debris?				Are Hydrants maintained and tested?
			Is the building address visible from the street?				Is the Knox Box properly located by the front door or gate?
			Are Fire Department access and fire lanes adequately marked?				Have all required keys been provided? Check Keys.

**Life Safety: NFPA 101**

Yes	No	N/A		Yes	No	N/A	
			Are the available number of exits accessible, unobstructed, adequate, and properly arranged?				Are exit corridors, aisles, and stairways clear and unobstructed?
			Are all exit/fire rated doors operating properly with self-closer and self-latching?				Are exit doors equipped with approved exit hardware and locking devices?
			Do exit doors swing in the direction of egress travel?				Is the illumination of exits adequate?
			Are exit signs and directional signs provided, maintained, and tested?				Is required emergency lighting provided, maintained, and tested?
			Are vertical openings protected?				Is the integrity of the rated corridors maintained?
			Is interior finish adequate?				Is separation of high hazard areas maintained?
			Is ceiling assembly maintained?				Are stairs in good condition and code compliant?
			Are fire barrier walls maintained?				

**Common Fir Hazards: NFPA 1**

Yes	No	N/A		Yes	No	N/A	
			Verify junction boxes and receptacles/switch outlets are covered.				Is permanent wiring used throughout?
			Does electrical equipment appear to be in good condition?				Is there proper clearance between heating unit(s) and combustibles?
			Are there "No Smoking" signs posted where needed?				Does the facility maintain good housekeeping, including exterior?
			Is waste temporarily store/disposed of properly?				

**Smoke Alarms: NFPA 101**

**Fire Doors: NFPA 80**

			Are required smoke detectors in place and operational?				Are fire doors inspected and maintained?
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**Fire Extinguishers: NFPA 10**

			Are extinguishers accessible and properly mounted?				Are extinguishers inspected and serviced?
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# Fire Safety Checklist

Date:				Name/Address:			Inspector:		
<b>Fire Suppression Equipment Systems</b>									
<b>No Suppression System</b>									
<b>Yes</b>	<b>No</b>	<b>N/A</b>		<b>Yes</b>	<b>No</b>	<b>N/A</b>			
			Are hose cabinets/standpipes marked, accessible, and in good condition?				Are caps provided for hose protection?		
			Does sprinkler system provide full coverage?	Type:					
			Are sprinkler control valves open and supervised?				Is the supply of replacement sprinkler heads available?		
			Are sprinkler heads free of paint, dirt, or other obstructions?				Is storage a minimum of 18 inches below sprinkler heads?		
			Is automatic sprinkler system inspected, tested, and a copy of the report provided?	Last Test Date:					
			Is the PIV/Backflow preventer visible and accessible? Tested?	Last Test Date:					
			Is the Fire department connection visible and accessible? Caps in place? Free of debris?						
<b>Fire Pumps:</b>									
			Is the fire pump maintained, inspected, and tested?	Last Test Date:					
			Is the fire pump protected from damage?						
<b>Other Systems:</b>									
			Is the generator maintained, inspected, and tested?	Last Test Date:					
			Is the smoke control system inspected and tested?	Last Test Date:					
			Is Halon/clean agent system inspected and tested?	Last Test Date:					
<b>Fire Alarm/Detection System</b>									
<b>No Alarm System</b>									
<b>Yes</b>	<b>No</b>	<b>N/A</b>		<b>Yes</b>	<b>No</b>	<b>N/A</b>			
			Is the fire alarm system inspected, tested, and a copy of the report available?	Last Test Date:					
			Are initiating devices and notification appliances provided and unobstructed as required?				Is panel location clearly marked?		
			Are service logs provided and up to date, and is the floor plan near the panel?				If required, is the system supervised?		
<b>Special Fire Hazards</b>									
<b>No Special Fire Hazards</b>									
<b>Yes</b>	<b>No</b>	<b>N/A</b>		<b>Yes</b>	<b>No</b>	<b>N/A</b>			
			Do cutting/welding operations appear to be free of hazard?				Does the storage or use of flammable/combustible liquids appear to be free of hazards?		
			Do the spray painting operations appear to be free of hazards?				Does the storage or use of compressed gasses appear to be free of hazards?		
			Does the storage of hazardous chemicals appear to be free of hazards?				Does the rack or high pile storage appear to be free of hazards?		
			Are dryer vents free of hazards?						

